

ACTOR NAME

Actor Street Address
City, State and Zip
Actor e-mail
Ph: (310) 222-2222

Date

Acting Agency Name
Attn: Name of Agent
Street Address
City, State and Zip

Dear [Name of Agent],

For your review, please find my picture and resume, as I am currently seeking theatrical representation. Since graduating from the American Academy of Dramatic Arts in the Spring, I have booked **2 co-star roles** on **CSI** and on **Without a Trace** and also appeared in a few plays around the city. You can actually see me perform the role of **Brick** in **Cat on a Hot Tin Roof** at the Odyssey Theatre next month (RSVP at 310-222-2222 and I'll have complimentary tickets waiting for you at the door).

As you can see by my resume, I have a knack for the deep dark roles, but I'm still a pretty fun guy to meet. Whether you can make it to the show or not, I hope to have the opportunity to share my career goals with you and some of my ideas on how we can achieve them.

Please feel free to call me at your earliest convenience. I can be reached at 310-222-2222

Regards,

Actor Name

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